

Hints for a Successful Honor Council Book

1. Review the Materials

Carefully read through all materials provided by the Honor Council Committee, including guidelines, rules, formatting requirements, timelines, forms, and any other important information.

2. Choose Your Honor Book Team

Decide how your council will organize and complete the Honor Book. Many schools choose to have either one chairperson or a full Honor Council Committee oversee the process. Consider selecting a junior or senior as the chairperson, along with one or two underclassmen assistants. This allows the assistants to learn the process and potentially serve as chairperson in future years. Be sure to communicate regularly with your advisor throughout the process.

3. Review the Honor Council Scorecard

Go through the Honor Council Scorecard and identify the items your council has not completed. Marking these items will help you understand what areas still need attention and what documentation you will need for your Honor Book.

4. Highlight Completed and Planned Activities

Highlight the activities your council has already completed or plans to complete before the 2027 State Convention. Make sure you have documentation or other evidence showing your council's participation. If an activity does not have written documentation, affidavits may be used as evidence.

5. Plan for Future Activities

Once you have outlined the activities your council has already completed, look at the remaining items on the scorecards and choose some additional activities to complete. Remember, the purpose of the Honor Council Program is not only to earn points, but also to help strengthen and improve your council. Encourage your council to complete formal evaluations, committee reports, and project reports. While these items can earn points toward your Honor Book, they also create valuable records that can help your council improve and repeat successful projects in future years.

6. Follow the Same Rules for All Entries

All Honor Council rules and requirements apply to both e-books submissions and traditional book submissions.

If you have any questions or concerns, don't hesitate to contact me. I look forward to helping you in any way I can!

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